AWARD NOMINATIONS

Council subscribers of LGMA Queensland may nominate projects for the LGMA Queensland Awards for Excellence. Councils may submit numerous projects. Multiple nominations are permitted in all categories. A project or initiative may be nominated in up to two categories and each will be treated as a separate nomination. If nominating a project in more than one category, nominators should ensure the nomination is tailored to address the category requirements.

INTRODUCTION

Nominations must provide an overview of the project/initiative including key outcomes and achievements (a maximum of 250 words). This introduction is for use in the LGMA Queensland Awards for Excellence publication (if suitable).

Nominations must detail the project and its achievements. This includes:

1. A statement outlining how the nomination meets the category requirements.
2. A description of the achievements and outcomes including evidence of:
   • Its impact on council and/or the community.
   • How the outcomes were measured; and
   • Details of its ongoing status.
3. A statement regarding the possible transferability of the initiative for use in other areas or councils.
4. Explanation of why this project stands out from other initiatives across the state (including to what extent it is unique).

Submissions may include references from people affected by the project or other evidence of outcomes including media articles, community newsletters etc.

MEDIA RELEASE

Please include a 400 word media release regarding the project. This should be targeted for State release as opposed to local release and focus on the outcome for the respective customer/s.

ENTRY FORM AND FEE

An Entry Form must be completed with each submission. An entry fee of $250 is applicable to each nomination. A tax invoice will be issued upon receipt of the nomination.

Submission Requirements

Entries must include:

- Four (4) hard copies – original submissions are passed on to each of the judging panel members
- One (1) electronic copy and
- 3-5 high-resolution photographs

Entries must be received in full (four hard copies) by 5:00pm on Thursday, 11 April, 2019.

The delivery address is:
Administration Officer – Excellence Awards, LGMA Queensland,
Level 7 Quay Central,
95 North Quay,
Brisbane, Queensland 4000.

The email is admin@lgmaqld.org.au.

JUDGING

An independent judging panel will assess all entries. Each category will be judged on its merits. In assessing nominations, the judges will consider the environment in which the project has been initiated. As a result, the biggest and most financially significant projects will not automatically be assessed as more meritorious than smaller, lower-impact initiatives. Rather, a relative assessment will be made regarding which projects have done the best in the context of what resources they have available and the environment in which they operate.

Although a project may be entered into two categories, each project is only eligible to win a single category. If a project is deemed the winner in a category, it will not be considered in the subsequent category.

The judges’ decision is final and no correspondence will be entered into regarding entries. Each Award category winner will receive recognition in LGMA Queensland’s publication, The Journal, as well as a certificate and trophy. All nominees are encouraged to attend the presentation of the Awards at the LGMA Queensland Gala Awards Dinner to be held in Brisbane on Thursday 30 May 2019.

NATIONAL AWARDS

Winners of the Innovation and Collaboration categories will be automatically entered in the LGMA equivalent National Awards relating to these categories.
The LGMA Queensland Awards for Excellence recognising outstanding achievement in Queensland local government.

LGMA Queensland is delighted to present a programme which acknowledges and celebrates the outstanding work undertaken by local governments across Queensland. The LGMA Queensland Awards for Excellence recognise the best of local government initiatives in the state, noting the differing environments and communities that local government serves.

**AWARD CATEGORIES**

The categories are designed to be flexible – recognising that local government is at the forefront of innovation and operates in a rapidly changing environment. Categories are not intended to be limited to, or represent, particular areas of local government activity, and are applicable to activities across the whole of local government.

**INNOVATION**

This project or initiative has adopted a new and different approach, leading to improved (or new) service delivery and/or performance. This initiative is cutting-edge and has probably not been seen in Queensland councils before, certainly not in this format.

**TEAMWORK**

This team is an internal council team or a team involving multiple areas of council. The manner in which it has utilised resources, collaborated and communicated proves the adage that the whole is greater than the sum of its parts. It has contributed, in a measurable way, to enhanced service delivery within or external to council.

**COMMUNITY SHAPING**

This project or initiative has influenced community behaviour and practice. It has educated and informed community opinion leading to sustainable, positive changes in the community. There is clear evidence of its success in enhancing community wellbeing, understanding and awareness and in engendering behaviour change.

**COLLABORATION**

This project or initiative involved genuine collaboration with multiple parties (internal and external to council) in order to implement more effective service delivery models for the benefit of the organisations and the community. This may have been through an informal agreement or a more formal legal structure.

**ABOVE AND BEYOND**

This individual has gone ‘above and beyond’ their stated duties to deliver added service to their community or council. This will be work for which they have not received additional remuneration and is most likely self-generated, showing genuine initiative for the benefit of the organisation and, ultimately, its customers.

**SUSTAINABILITY**

This project or initiative has enhanced the long-term sustainability of council and/or the community. It may be through more sustainable use of human, financial and other resources or it may be related to environmental sustainability.

**‘DOING MORE WITH LESS’**

This award category recognises projects or initiatives of category 1 councils (details for eligibility are available on the LGMA Queensland website) that showcase the philosophy of ‘doing more with less’. Lateral thinking, creativity, increased productivity and simplicity are the drivers of this successful project or initiative that is an aspirational model for other smaller councils.

**WORKPLACE WELLBEING**

Workplace health and wellbeing programs have real potential to positively influence the health of councils’ workforce whilst making good business sense through increasing employee engagement and team cohesiveness and leading to reduced absenteeism and increased productivity in the long-term. This project or initiative demonstrates evidence of fostering healthy workplace policies and supportive environments that promote healthy lifestyles that enhance positive social conditions.