



LOCAL GOVERNMENT MANAGERS AUSTRALIA
QUEENSLAND INC.

2018 ANNUAL GENERAL MEETING

Twin Waters, Queensland
3.15pm on Wednesday 12 September 2018

MINUTES

1. Welcome and Apologies

Susan Jarvis opened the meeting at 3.15pm and welcomed all members and the International Manager Exchange attendees. Susan also acknowledged the Traditional Owners of the land on which this meeting is being conducted.

Susan Jarvis asked that all attendees complete the attendance list being circulated. She noted that a number of apologies had been received and asked that any additional be recorded on the apologies list.

Susan invited members to stand to observe a minute's silence for members who had passed away in the past 12 months: Charlie Grant, Bernie Mead, Todd Sleeman, Simon Benham, Keith Stuckey, Ken Ryan, Chris Lawson and John Smith.

2. Confirmation of Minutes of the 2017 Annual General Meeting

Susan Jarvis confirmed that members had received copies of the minutes of the 2017 Annual General Meeting, held on Wednesday, 13 September 2017 on the Gold Coast. She sought confirmation that the minutes offered a true and accurate reflection of proceedings.

RESOLVED:

That the minutes of the 2017 Annual General Meeting held on Wednesday, 13 September on the Gold Coast be accepted as a true and accurate record of proceedings.

Moved: Matthew Magin
Seconded: Brett de Chastel
Carried: Yes

3. Presentation of the 2017/2018 Financial Statements

The 2017/2018 Financial Statements were circulated to members via email and made available on the LGMA Queensland website. The Treasurer, Ray Burton, presented the 2017/2018 Financial Statements highlighting the following:

1. The unqualified audit was presented, and he offered his congratulations to Peta Irvine for a job well done
2. There was a total surplus of \$280 which was slightly down on budget and related largely to treatment and calculation of long service leave accruals
3. Revenue was down slightly compared to prior year high
4. Variation from the budget was small
5. Auditor signed off on the financials on the 27th July 2018 and recognised that records are well maintained and that the Board had good oversight of the financials
6. The Management Foundation account has been inactive with the exception of interest, however, a Foundation project is currently being developed.

The Treasurer said overall it is a positive operating result for the year and the balance sheet looks strong.

Ray Burton tabled the Auditors Management Letter which shows an unqualified result and no significant items for noting. He invited questions from the floor. In the absence of questions, he moved that the statements be adopted as presented.

RESOLVED:

That the Financial Statements for 2017/2018 be adopted as presented.

Moved: Ray Burton

Seconded: Mark Crawley

Carried: Yes

4. Appointment of Auditor

Treasurer, Ray Burton, moved that the SAAS Specialised Audit and Assurance Services be retained as the auditor for the 2018/19 financial year

RESOLVED:

That SAAS Specialised Audit and Assurance Services be retained as Auditor for the 2018/2019 year.

Moved: Ray Burton

Seconded: Evan Pardon

Carried: Yes

5. President's Address

The President, Susan Jarvis, had tabled her report with the Agenda. She highlighted that the reputation of the sector has taken a hit in 2017/18 and something to work on into the future.

RESOLVED

That the President's report on the 2017/2018 year be accepted.

Moved: Liza Perrett

Seconded: Mark Watt

Carried: Yes

6. Local Government Professionals Australia (National)

Mark Crawley, the Queensland representative and Treasurer on the National Board of LG Professionals Australia, extended an apology from the President Tony De Fazio on his inability to attend the Annual Conference. Mark provided an update on Local Government Professionals Australia National activities.

- The National body has relocated from Melbourne to Canberra
- There are a number of Goals set out for the national body including:
 1. Advocate on behalf of members
 2. Engage with key stakeholders
 3. Member (federation partners) to develop members professionally
 4. Increase revenue to support advocacy activities
 5. Be renowned
 6. Create value for members
 7. Adopt the right governance structures and processes
 8. Create a strong national office that supports a collaborative approach between all members of the federation
- The International Mentor Programme connects young leaders in Nepal and Cambodia with professionals in Australia. Over 200 community projects have been implemented including a mobile library for children.
- The International Professional Exchange Programme offers members an opportunity to attend international conferences and exchanges with international affiliates.
- In 2018, 100 teams participated in the Management Challenge, an increase from 86 teams in 2017.
- The National Congress took place in Canberra with over 300 attendees participating

7. Rules of Association – Proposed Amendment

The LGMA Qld Board is proposing an amendment to the Rules as outlined in the papers. Susan Jarvis outlined that with the introduction of member ‘join online’ facilities, the traditional requirement for nominating members to have two current members endorse their nomination via signature is cumbersome and time consuming. It is proposed that this requirement be removed on the basis that LGMA can quickly and easily check local government credentials (i.e. the requirement to be employed in a council at the time of nomination and the role held) in order to verify the nominee is eligible.

At the same time, it is proposed that clause 6.8 be amended to allow the Board to approve membership under a different category where eligibility criteria require it. It is not uncommon for members to indicate the incorrect category and this is currently resolved with a phone call but also requires resubmission of the application. By making the amendment to the Rules of Association as proposed, resubmission would not be required.

Current Wording	Proposed Wording
<p>6.7 Application for Membership</p> <p>An application for membership, or for a change in class of membership, must be:</p> <p>(a) in writing, in the form decided by the Board; and</p> <p>(b) signed by the applicant and:</p> <p>Two (2) current Ordinary Members; or</p> <p>Two (2) current Fellows; or</p> <p>Two (2) current Life Members who have not retired from employment; or</p> <p>a combination of any two of a current Ordinary Member, a current Fellow, or a Life Member who has not retired from employment.</p>	<p>6.7 Application for Membership</p> <p>An application for membership, or for a change in class of membership, must be in writing, in the form decided by the Board.</p> <p>Applications will be verified to ensure that the nominee is eligible for membership.</p>
<p>6.8 Admission and Rejection of Members</p> <p>...</p> <p>3) If the Board decides to accept the application, the applicant must be accepted as a Member to the class of membership specified in the application.</p> <p>...</p>	<p>6.8 Admission and Rejection of Members</p> <p>...</p> <p>3) If the Board decides to accept the application, the applicant must be accepted as a Member to the class of membership appropriate to their position.</p> <p>...</p>

RESOLVED

That the Rules of Association be amended to facilitate online member applications by dropping the requirement for member endorsements and replacing with an internal verification process.

Moved: David Keenan
 Seconded: Mark Crawley
 Carried: Yes

RESOLVED

That the Rules of Association be amended to allow LGMA to reclassify membership applications to the appropriate class and approve accordingly.

Moved: Warren Collins
 Seconded: Daniel Bradford
 Carried: Yes

Peta Irvine, the Returning Officer, assumed the Chair

7. Declaration of Office Bearers

Peta Irvine provided the following election report:

Four Board positions were vacant this year. These were the position of President, Central Queensland Director, Southern Queensland Director and Director at Large.

The following nominations were received:

Position Nominated	Nominee
President	Susan Jarvis
Director (CQ)	Liza Perrett
Director (SQ)	Warren Collins
Director (at large)	Brett de Chastel

In accordance with Rule 11.7 (1) (b) of the LGMA Qld Rules of Association, where there is only one valid nomination for each position, the nominated persons are taken to be elected to that position.

Peta congratulated returning President, Susan Jarvis, new incoming Director, Liza Perrett and returning Directors Warren Collins and Brett de Chastel.

RESOLVED

That the Election report for 2018 be received and the successful candidates taken as elected.

Moved: Peta Irvine
 Seconded: Evan Pardon
 Carried: Yes

Susan Jarvis assumed the Chair

8. Recognition of Membership

Susan Jarvis stated that it was her pleasure to recognise members who have shown an ongoing commitment to LGMA Queensland and the sector over many years through the presentation of Recognition of Membership Certificates.

Certificates were awarded to the following members:

20 Years	30 Years	40 Years	50 Years
Ken Timms	Norm Garsden	Rick Adamson	George Bavinton
George Frangos	Craig Manson	Philip Spencer	Gordon Wallace
Bill Simpson	Dale Dickson		
Michael Whittaker	Dan Mulcahy		
	Mark Watt		

Mark Watt was present to receive his Certificate at the AGM and all other Certificates were awarded in absentia.

9. General Business

Members were invited to table items of general business.

Policy Platforms

Susan Jarvis advised that the suite of policy platforms was tabled at the AGM for member information and comment. The Platforms are reviewed each year and capture a range of critical issues for the profession and professionals working in the industry. They represent a good reference point for members as well as for other stakeholders such as the Department of Local Government and LGAQ.

No amendments have been proposed at this time, however members were encouraged to propose changes and Susan invited questions from the floor.

RESOLVED

That the LGMA Queensland Policy Platforms be endorsed.

Moved: David Keenan
Seconded: Evan Pardon
Carried: Yes

Member Club

LGMA launched the new Member Club. The Member Club provides members with access to a range of discounted services and support. This is in addition to the EAP programme which was introduced earlier this year.

Meeting Close

In the absence of any other General Business, the meeting closed at 3.37pm and Susan Jarvis thanked everyone for their attendance.

Attendance

Name	Organisation	Name	Organisation
Ian Badham	Retired	David Keenan	Southern Downs Regional Council
Dan Bradford	Cassowary Coast Regional Council	Leon Love	Diamantina Shire Council
Terry Brennan	Burdekin Shire Council	Matthew Magin	Balonne Shire Council
Dave Burges	Quilpie shire Council	Scott Mead	Mead Perry Group
Ray Burton	Locum CEO	John Oberhardt	Redland City Council
Linda Cardew	Cook Shire Council	Evan Pardon	Rockhampton Regional Council
Andrew Chesterman	Redland City Council	Craig Patch	South Burnett Regional Council
Nick Clarke	Mead Perry Group	Rosemary Pennisi	Hinchinbrook Shire Council
Deb Colledge	Council Business Solutions	Liza Perrett	Isaac Regional Council
Warren Collins	Cherbourg Aboriginal Shire Council	Ed Perry	Qld Ombudsman Office
Justin Commons	Tablelands Regional Council	John Perry	Mead Perry Group
Mark Crawley	Mount Isa City Council	Mark Pitt	South Burnett Regional Council
Graham Cray	Lockyer Valley Regional Council	Bruce Ranga	Torres Strait Island Regional Council
Brett de Chastel	Noosa Council	Chris Rose	Crest Performance
Casey De Pereira	Quilpie Shire Council	Ash Seward	Noosa Council
Kim Driver	Sunshine Coast Council	Gurbindar Singh	Cassowary Coast Regional Council
Allan Hazell	Noosa Council	Brett Walsh	Barcaldine Regional Council
Peta Irvine	LGMA	Mark Watt	Mead Perry Group
Susan Jarvis	Blackall-Tambo Regional Council		

Guests

Name	Organisation	Name	Organisation
Michele Wallace	LGAQ	Cindy Donald	LGMA

Apologies

Name	Organisation	Name	Organisation
Rick Adamson	Retired	Rob Noble	Noble Works
Ray Currie	Retired	Herb Oliver	Retired
Cale Dendle	Queensland Government	Bryan Ottone	Retired
Dale Dickson	City of Gold Coast	Glen Potter	City of Gold Coast
Noel Gorrie	Retired	Gary Stevenson	Isaac Regional Council
Gary Kellar	Reinforcements	Warren van Wyk	Logan City Council
Mark Kelleher	Queensland Government	Graham Webb	Reinforcements