



LOCAL GOVERNMENT MANAGERS AUSTRALIA
QUEENSLAND INC.

NOTICE OF 2010 ANNUAL GENERAL MEETING

Notice is hereby given to members of Local Government Managers Australia (Qld) Inc that the Fifty-ninth Annual General Meeting of LGMA Queensland will be held at the Novotel Twin Waters Resort commencing at 4:15pm on Thursday 14 October 2010.

AGENDA

1. Welcome and Apologies
2. Confirmation of Minutes of the 2009 Annual General Meeting
3. Presentation of the 2009/2010 Financial Statements
4. Appointment of Auditor
5. President's Address
6. Branch Presidents' Reports
7. LGMA Management Foundation
8. Declaration of Election of Office Bearers
9. Announcement of Annual Conference Venue for 2011
10. General Business



1. Welcome and Apologies

President, Ken Timms will open the meeting.

Acknowledgment will be made by the President of the passing of LGMA Qld members during the year. A minute's silence will be observed for:

Roy Swenson
Bill Mills
Francis Smith
Mervyn Kidd
Desmond Erricker
Ross Mills
Bob Wood

Apologies

The President will present apologies received from members for the meeting. An attendance list will also be circulated for completion by attendees.

2. Confirmation of Minutes

The minutes of the 2009 Annual General Meeting, held on Thursday, 8 October 2009 are attached.



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Recommendation:

It is recommended that the minutes of the 2009 Annual General Meeting held on Thursday, 8 October 2009 be accepted as a true and accurate record of proceedings.

Actions from Minutes

Members should note that, in accordance with the resolution passed at the 2009 Annual General Meeting, the LGMA Queensland Rules of Association were amended to facilitate the changed tenure arrangements for Directors to the Board of Management. This amendment was accordingly noted and registered by the Office of Fair Trading in accordance with the *Associations Incorporation Act 1981*.

In relation to the issue of representation, the Board invited Branch Presidents and the current intake Propeller Programme participants to attend and contribute to the



discussion at the most recent board meeting and had also invited Branch Executives to attend a board meeting earlier in the year.

3. Presentation of the 2009/2010 Financial Statements

The Annual Report and Financial Statements were made available to members before the AGM via the Annual Report available on the LGMA Queensland website and will be formally presented by Treasurer Jason Bradshaw.

The Auditor's Management Letter will also be tabled.

Recommendation:

It is recommended that the Financial Statements for 2009/2010 be adopted as presented.

4. Appointment of Auditor

GPS Services has undertaken the audit of LGMA Queensland for a number of years and continues to provide independent and satisfactory audit services.

Recommendation:

It is therefore recommended that GPS Services be reappointed as LGMA Queensland auditors for the 2010/2011 financial year.

5. President's Address

The President, Ken Timms will present his report on the 2009/2010 year.

6. Branch Presidents' Address

Each of the Branch Presidents has prepared a report on the 2009/2010 year as attached and will take questions from the floor.



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Administration\Board

Jan Kilbourne, President - North Queensland Branch
Scott Mason, President - Central Queensland Branch
Kim Driver, President – South East Queensland Branch
Stephen Hegedus, President - Darling Downs & South West Queensland Branch

At its recent AGM, the Darling Downs and South West Queensland Branch resolved to change its name to Southern Queensland Branch. No amendments to the LGMA Queensland Rules of Association are required to facilitate this change, however, it is brought to members attention for their information.



7. LGMA Management Foundation

Members may be aware that LGMA Queensland has a trust which was established in 1992 to:

- (a) to provide and administer the funds necessary to enable persons with interest, experience or involvement in Local Government management to undertake study and research and to obtain experience in management practice and allied subjects within Australia and overseas;
- (b) to provide means whereby the benefit of such study research and experience may be made available for the common use of persons or bodies concerned or interested in the practice of Local Government Management; to provide the funds necessary to bring persons to Australia to lecture, to demonstrate and to conduct classes in or upon such subjects as may be calculated to assist or improve the practice of Local Government Management in Australia;
- (d) to enter into and carry out agreements with individuals or organisations either in Australia or overseas with a view to co-operating in the implementing of any of the foregoing objects; and
- (e) to provide research funds to any person or institution for the undertaking of empirical or secondary research for the advancement of Local Government Management in Australia.

In recent years, only limited funds have been expended due largely to the focus of the sector on amalgamation and related matters. In discussing the Management Foundation, the Trustee has been keen to ensure that funds are not expended just for the sake of being seen to be active but rather that any research or activity undertaken by the Foundation will contribute to the understanding and/or capacity of the sector.

The Trustee is seeking feedback from members of LGMA Queensland regarding any opportunities that may be supported by the fund or areas where further research may be required to assist in local government leadership in Queensland.

8. Declaration of Election of Office Bearers

The results of the Board of Management elections will be officially declared by the Returning Officer.

9. Annual Conference Venue 2011

Authority to determine the location for the Annual Conference has previously been delegated to the Board, subject to one conference every three years to be held outside the major metropolitan areas.



The 2011 Conference venue will be announced.

For information, the last LGMA Annual Conferences have been held in the following locations:

- 2009 - Gold Coast
- 2008 - Townsville
- 2007 - Rockhampton
- 2006 - Gold Coast
- 2005 - Airlie Beach
- 2004 - Gold Coast

It is important to note that in 2011, LGAQ will move its annual conference from the traditional date of late August/early September to the second week in October – the date traditionally occupied by the LGMA Queensland Annual State Conference. Accordingly, the Board has considered a range of alternative dates to ensure that the two conferences do not clash.

At this time, the most appropriate outcome identified by the Board, in view of the local government calendar, is to do a direct swap and to move the LGMA Queensland Annual Conference to the August/September date traditionally held by LGAQ. This is for discussion.

10. General Business

Members are invited to table items of general business.

Meeting Close