



LOCAL GOVERNMENT MANAGERS AUSTRALIA
QUEENSLAND INC.

NOTICE OF 2011 ANNUAL GENERAL MEETING

Notice is hereby given to members of Local Government Managers Australia (Qld) Inc. that the Sixty-first Annual General Meeting of LGMA Queensland will be held at the Rydges Capricorn Resort, Yeppoon, commencing at 4:15pm on Thursday 8 September 2011.

AGENDA

1. Welcome and Apologies
2. Confirmation of Minutes of the 2010 Annual General Meeting
3. Presentation of the 2010/2011 Financial Statements
4. Appointment of Auditor
5. President's Address
6. Branch Presidents' Reports
7. Declaration of Election of Office Bearers
8. LGMA Queensland Organisational Structure 2011
9. Certificates of Service
10. Announcement of Annual Conference Venue for 2012
11. General Business



1. Welcome and Apologies

President, Nick Clarke will open the meeting.

Acknowledgment will be made by the President of the passing of LGMA Qld members during the year. A minute's silence will be observed for:

Bob Wood
Gordon Shields

Apologies

The President will present apologies received from members for the meeting. An attendance list will also be circulated for completion by attendees.

2. Confirmation of Minutes

The minutes of the 2010 Annual General Meeting, held on Thursday, 14 October 2010 on the Sunshine Coast are attached.



LGMA-AGM Minutes
2010.pdf

Recommendation:

It is recommended that the minutes of the 2010 Annual General Meeting held on Thursday, 14 October 2010 be accepted as a true and accurate record of proceedings.

3. Presentation of the 2010/2011 Financial Statements

The Annual Report and Financial Statements were made available to members before the AGM via email notification and link to the LGMA Queensland website. These will be formally presented by Treasurer, Jason Bradshaw.

The Auditor's Management Letter will also be tabled.

Recommendation:

It is recommended that the Financial Statements for 2010/2011 be adopted as presented.

4. Appointment of Auditor

GPS Services has undertaken the audit of LGMA Queensland for a number of years and continues to provide independent and satisfactory audit services.



Recommendation:

It is therefore recommended that GPS Services be reappointed as LGMA Queensland auditors for the 2011/2012 financial year.

5. President's Address

The President, Nick Clarke has prepared a report on the 2010/2011 year which is attached. He will highlight some critical areas and take questions from the floor.



President Report
2011.docx

6. Branch Presidents' Address

Each of the Branch Presidents has prepared a report on the 2010/2011 year and will present these at the meeting and take questions from the floor.

Jan Kilbourne, President - North Queensland Branch
George Frangos, President - Central Queensland Branch
Martin Drydale, President – South East Queensland Branch
Mark Watt, President - Southern Queensland Branch

7. LGMA Queensland Organisational Structure

As members would be aware, LGMA Queensland has recently restructured in order to better service members. This came about as a result of the annual business planning which is undertaken in February each year.

At the 2011 planning session, the Board spent a great deal of time considering the findings from the member survey we conducted in late 2010. Amongst the extensive and informative feedback received, members indicated that they wanted more training, especially on legislation (and not just the Local Government Act), more training brought delivered in councils, LGMA Queensland to continue to be highly active in its advocacy and representation and more immediate advice regarding current issues. Members further highlighted a range of areas where new training could be provided and wanted more opportunities to meet with colleagues.

In considering all of the feedback, it became clear that LGMA Queensland could not deliver the high quality programmes that members expect and across the range of areas identified, within the current resourcing structure. After much deliberation, the Board determined that LGMA Queensland would expand in order to meet the needs of members and provide greater assistance to members in dealing with the range of issues which are affecting councils at this time.

Accordingly, LGMA Queensland has created a new role, Manager Training and Development, that will focus on all of our training and provide expertise and capacity in this area. There is also an additional support for members through a part-time position of Membership Services. These new positions will allow LGMA Queensland to refocus what is currently our Manager Member Services position to



become a dedicated Events and Sponsorship role and will also free up some of the CEO role to focus on the rapidly changing legislative environment, spend more time on advocacy and keep members up-to-date.

While these additional positions will obviously have an impact on the budget, this has not lead to any additional increases in membership levies. Instead, the new structure will allow LGMA Queensland to bring on new programmes which will be self-funding in the future.

LGMA Queensland has also recently moved premises in order to accommodate the new team and can now be found in Quay Central in part of the King and Company premises.

At the AGM, the CEO will introduce the new team and provide additional information in response to questions from the floor.

8. Declaration of Election of Office Bearers

The results of the Board of Management elections will be officially declared by the Returning Officer.

9. Certificates of Service

Certificates of Service will be presented to members who have held membership for 20, 30, 40 and 50 years.

10. Annual Conference Venue 2012

Authority to determine the location for the Annual Conference has previously been delegated to the Board, subject to one conference every three years to be held outside the major metropolitan areas.

The 2012 Conference venue will be announced.

For information, the last LGMA Annual Conferences have been held in the following locations:

- 2010 – Sunshine Coast
- 2009 - Gold Coast
- 2008 - Townsville
- 2007 - Rockhampton
- 2006 - Gold Coast
- 2005 - Airlie Beach
- 2004 - Gold Coast

11. General Business

Members are invited to table items of general business.

Meeting Close