



LOCAL GOVERNMENT MANAGERS AUSTRALIA  
QUEENSLAND INC.

## **NOTICE OF 2012 ANNUAL GENERAL MEETING**

*Notice is hereby given to members of Local Government Managers Australia (Qld) Inc. that the sixty-second Annual General Meeting of Local Government Managers Australia Queensland will be held at the Longreach Civic and Cultural Centre, Longreach, commencing at 12.00pm on Thursday, 30 August 2012*

### **AGENDA**

1. Welcome and Apologies
2. Confirmation of Minutes of the 2011 Annual General Meeting
3. Presentation of the 2011/2012 Financial Statements
4. Appointment of Auditor
5. President's Address
6. Branch Presidents' Reports
7. Declaration of Election of Office Bearers
8. Certificates of Service
9. Announcement of Annual Conference Venue for 2013
10. General Business



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## 1. Welcome and Apologies

President, Nick Clarke will open the meeting.

Acknowledgment will be made by the President of the passing of LGMA Qld members during the year. A minute's silence will be observed for:

Arthur Angove  
David Ishmael  
Ron Fennell

### Apologies

The President will present apologies received from members for the meeting. An attendance list will also be circulated for completion by attendees.

## 2. Confirmation of Minutes

The minutes of the 2011 Annual General Meeting, held on Thursday, 8 September 2011 in Yeppoon are attached.



AGM Minutes  
2011.pdf

### Recommendation:

It is recommended that the minutes of the 2011 Annual General Meeting held on Thursday, 8 September 2011 be accepted as a true and accurate record of proceedings.

## 3. Presentation of the 2011/2012 Financial Statements

The Annual Report and Financial Statements were made available to members before the AGM via email notification and link to the LGMA Queensland website. These will be formally presented by Treasurer, Mark Crawley.



LGMA Qld Annual  
Report 2011-12.pdf

The Auditor's Management Letter will also be tabled.

### Recommendation:

It is recommended that the Financial Statements for 2011/2012 be adopted as presented.



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#### **4. Appointment of Auditor**

BB Whitehouse was appointed as auditor for the 2012 year for the first time. The services were considered satisfactory.

##### **Recommendation:**

It is therefore recommended that BB Whitehouse be reappointed as LGMA Queensland auditors for the 2012/2013 financial year.

#### **5. President's Address**

The President, Nick Clarke has prepared a report on the 2011/2012 year which is attached. He will highlight some critical areas and take questions from the floor.



2012 President's  
Report.docx

#### **6. Branch Presidents' Address**

Each of the Branch Presidents has prepared a report on the 2011/2012 year and will present these at the meeting and take questions from the floor.

Jan Kilbourne, President - North Queensland Branch  
Leisa Dowling, President - Central Queensland Branch  
Martin Drydale, President – South East Queensland Branch  
Carl Manton, President - Southern Queensland Branch

#### **7. Declaration of Election of Office Bearers**

The results of the Board of Management elections will be officially declared by the Returning Officer.

#### **8. Certificates of Service**

Certificates of Service will be presented to members who have held membership for 20, 30, 40 and 50 years.

#### **9. Annual Conference Venue 2013**

Authority to determine the location for the Annual Conference has previously been delegated to the Board, subject to one conference every three years to be held outside the major metropolitan areas.

The 2013 Conference venue will be announced.

For information, the last LGMA Annual Conferences have been held in the following locations:

2011 - Yeppoon



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2010 - Sunshine Coast  
2009 - Gold Coast  
2008 - Townsville  
2007 - Rockhampton  
2006 - Gold Coast  
2005 - Airlie Beach  
2004 - Gold Coast

## **10. General Business**

Members are invited to table items of general business.

## **Meeting Close**