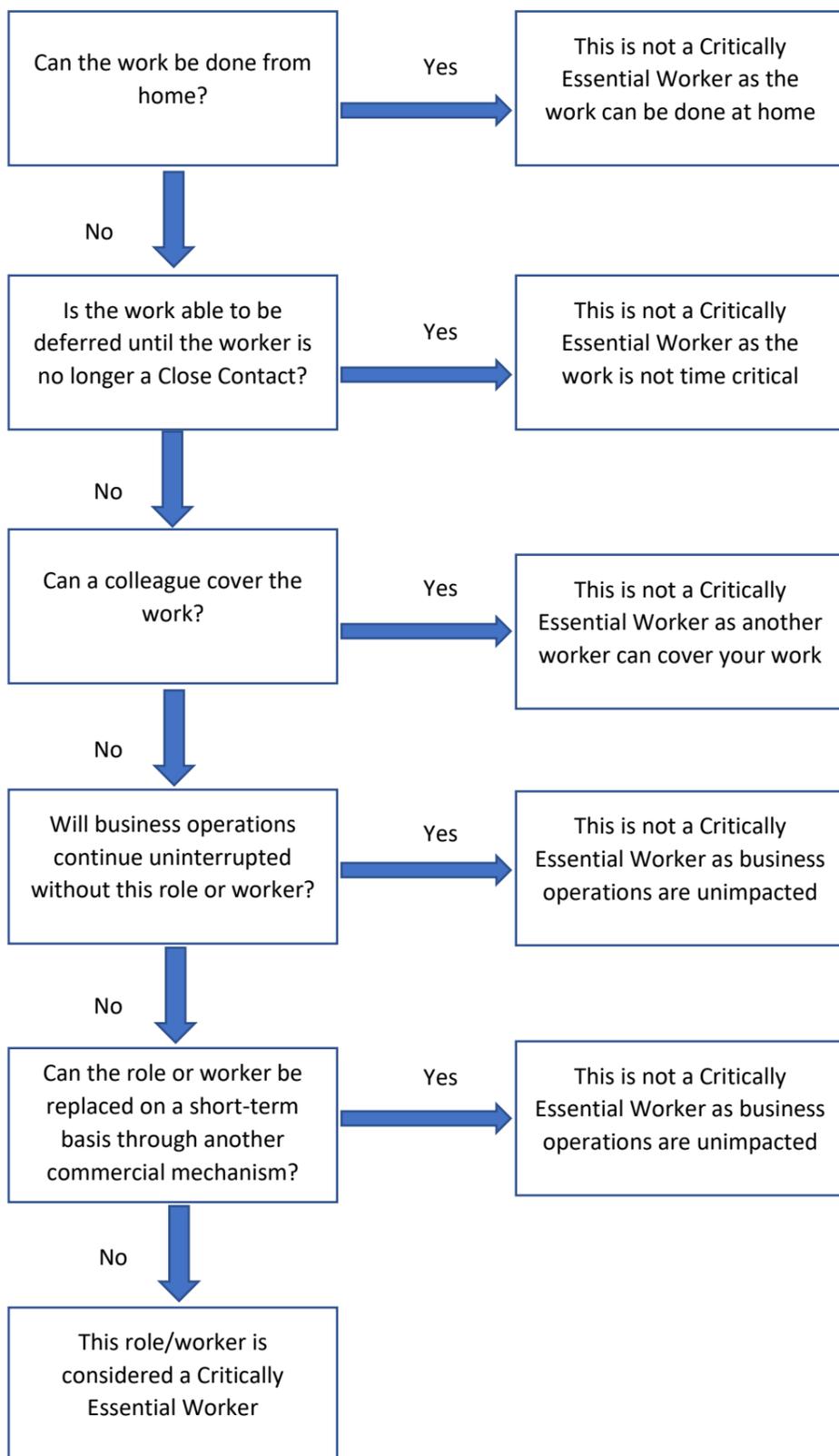


# Critical Essential Worker Flow Chart

This Flow Chart applies where a worker is working in a "Critical Industry" as defined by the Direction – it will not apply to all council workers.

Firstly check the definition of "Critical Industry"



You should assess whether the role and work can be done from home. Consider whether it is absolutely necessary that the worker or role **must** be present at workplace. If the work could be undertaken at home, then this is not a Critically Essential Worker.

You should assess whether work can be deferred until the worker is no longer a close contact. For example, is the work deferrable non-critical maintenance or refurbishment?

Consider whether it is possible for a colleague to cover the work activity, whether a worker could be recalled from leave, or whether a person with the same role/duties could reasonably assume the role of the person until they are no longer a close contact. If the work can be covered, they are not a Critically Essential Worker.

Consider whether business operations can continue safely and to the capacity required to deliver essential goods and services to the public without the worker. If business operations can continue safely and to the capacity required to deliver essential goods and services to the public, they are not a Critically Essential Worker

Some roles may be able to be replaced on a short-term basis via various contractual arrangements e.g. cleaning services. If this can reasonably be done, then it is not a Critically Essential Worker.